

## TRANSCRIPT REQUIREMENTS AND CREDIT INFORMATION

### A. Official transcripts are required of all students entering grades 9-12:

1. Grades 9-11: A copy of an officially STAMPED transcript will be accepted for initial screening
2. **Official** Stamped transcripts must be included with the final application
  - a. a stamped original-language transcript
  - b. a stamped officially-translated English-language transcript
3. **NO** reconsideration for past work will be given for **ALTERED or CHANGED** transcripts
4. To play sports in 9-12, another **official** transcript must be submitted to CIF approved translators
5. Grade 12 students are not presently being accepted. The following is for exceptional decisions:  
Officially STAMPED transcripts must be in with the application for initial screening
  - a. a stamped original-language transcript
  - b. a stamped officially-translated English-language transcriptIf exceptional acceptance is granted, senior must take a **full load** (14 credits) for a CHS diploma.  
**Minimal** college counseling/transcript assistance is available for senior transfer students.
6. All students must be under age 20 at time of graduation to be accepted.

### B. Grades 9-11 Credits: (all subjects taken must be verified as to hours and content)

1. Out of Country Transcripts:
  - a. all **accepted** subjects will receive a "Credit" — not a letter or number grade \*
  - b. the maximum number of transfer credits for grade 9 is 7 classes (14 CHS credits) usually:
    - (i) EFL English
    - (ii) World History (combination of geography/history/politics)
    - (iii) Math
    - (iv) Physical Science (combination of both physics and chemistry)
    - (v) Computer/Technology **OR** Fine Arts (2 semesters of the same art)
    - (vi) Foreign Language II (if educated in 1<sup>st</sup> language for 2 semesters through grade 9)
    - (vii) PE (physical education)
  - c. the maximum number of transfer credits for grade 10-11 is 7 classes (14 CHS credits)
    - (i) only clearly defined course work will be accepted as equivalent
    - (ii) hours in class per week or units of credit must be equivalent to CHS
    - (iii) unmarked / undefined subjects will receive a credit only
    - (iv) honors or IB grades issued by accredited institution receive CHS grades \*
  - d. all students must take a **full load** (14 CHS credits) to remain in SEVIS (I-20) status
  - e. second semester grade 11 transfer students must go to summer school for US History
2. Out of State Transcripts:
  - a. all credits from regionally accredited schools will receive the letter grade issued
  - b. all credits from any non-accredited school will receive "Credit" – not a letter or number grade
  - c. the maximum number of credits for 9-11 is 7 classes (14 CHS credits)
  - d. all course work must be clearly defined to receive equivalent CHS credit

### C. Grade 12 Credits: (Grade 12 students not presently accepted) Exceptions only:

1. All Out of Country transfer rules above apply
2. All Out of State transfer rules above apply
3. All Official transcripts must be turned in with the application

### D. Grades 1-8

1. A copy of an officially STAMPED transcript will be accepted for initial screening
2. Official transcripts must be included with the final application
3. The past two years' grades are required

### E. Charges for Transcript Requests

1. For presently enrolled students applying to college, no charge
2. All other requests are \$10.00 each must be paid for in advance.

# ACADEMIC STANDARDS

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## **Graduation Requirements:**

A student must accumulate a minimum total of 54 units of credit. One credit is awarded upon successful completion of one semester in one subject. Entering grade point average (GPA) must be 2.5 or higher.

## **Minimum Requirements:**

### **1. College Preparatory Curriculum:**

This course of study prepares a student for entry into the University of California, the California State University system, and the private colleges and university (Christian included) systems. The student must maintain a GPA of 2.25 or higher.

- Four years of English: ESL III, Advanced English, and/or English I, II, III, or IV.
- Three years of Mathematics: Algebra I, Geometry, Algebra II or higher levels of math.
- Three years of Science (Physical, Chemistry, Biology).
- Three years of Social Science: World History, U.S. History, Government/Economics.
- Two years of Foreign Language (must be the same language or 1st language educated through grade 9).
- Two years of Physical Education.
- One semester of Health.
- One semester of Keyboard class or test out.
- One year of Fine Art (both semesters must be the same fine art).
- One additional year in Math, Foreign Language, Science, or Social Science
- Bible each semester while attending Christian High.
- Additional credits must be made up with electives.

### **2. Standard Curriculum:**

This course of study prepares a student for any junior college.

- 4 years of English: ESL II, ESL III, Advanced English, English I, II, III, or IV.
- Three years of mathematics.
- Two to three years of Science: One year of life science, and one year of physical science.
- Three years of Social Science: World History, U.S. History, Government/Economics.
- Three years of Physical Education.
- One semester of Health.
- One semester of Keyboard class or test out.
- One year of Fine Art (both semesters must be the same fine art).
- Bible each semester while attending Christian High.
- Additional credits must be made up with electives. (Must include Speech, On Your Own and Computer A).